

West Central Michigan Driver Education Student Contract, Segment I

www.wcmde.com

Our purpose is to provide the best driver education experience possible.
The driving record of each individual instructor is available for review upon request.

Owner: Norm Stricker **All correspondence goes to:**

WCMDE - 17603 21 Mile Rd - Big Rapids, Michigan, 49307 - phone: (231) 796-0864

Classroom locations: Crossroads Charter Academy, 215 W. Spruce St. in Big Rapids
(across from the Dairy Queen, High School building)
 St. Michael's Elementary School, M-20, Remus

Program Number: SG-1-T Provider Certification Number (P000130)
Office Hours: 9:00 AM – 5:00 PM Monday – Friday (answering machine available)

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Student Name: Last	First	Middle	Date of Birth
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Student Address

Parent/s or Legal guardian Name (and Address if different from student)

Notice: This school is required to be licensed by the Michigan Department of State, Driver Programs Division. If you have a complaint which you cannot settle with this school, write: Michigan Department of State, Driver Programs Division, Lansing, MI 48918. Completion of driver training instruction does not guarantee qualification for a driver license.

West Central Michigan Driver Education will conduct the behind-the-wheel instruction in a dual controlled automobile fully insured, covering each student enrolled in the program.

The student must be **14 years/ 8 months** of age by the beginning of class (verification by birth certificate required on the first day of class).

Segment I: WCMDE will provide:

- 24 hours of Classroom instruction
- 6 hours Behind-the-wheel instruction (minimum)
- Total hours expected in the car: 12 [this includes 6 hours behind the wheel and 6 Hours of observation, minimum]. All driving sessions are scheduled in 2 or 3 hour blocks.
- **At no time will a driving session be allowed with only one student in the car, unless accompanied by a third party (parent, etc.).** In the case of “extenuating circumstances” a letter of request signed and dated by the parent is required.

Requirements for passing Segment I are as follows:

Behind the wheel: Demonstration of satisfactory proficiency of skills listed in the Michigan Department of State Performance Objectives, Segment I, Unit G. Additional drive times may be required at the discretion of the instructor; if the student requires more than two extra drive times, there will be a charge of \$25 per hour.

Classroom Instruction: Successful completion (70% or better) of a written test based on the information in the booklet “What Every Driver Must Know”. Successful completion of the state mandated written test [70% or better], and successful completion of the homework as required.

Make up days: Students are expected to be present for **all** scheduled driving and classroom sessions. In the event of an absence, the student must make up that class or

driving session in the next available Segment I course (usually within the next month or two following), understanding that their Level I certificate/license cannot be issued before completion of that make up class or driving session.

The cost of Segment I, which includes 6 hrs of behind the wheel instruction and 24 hrs of classroom instruction shall be \$350. A minimum \$100 deposit is required with sign up, and balance of payment is due on the first date of class. Payments sent by mail must be by **check** or **money order**, cash payments are acceptable person to person. All payments generate a written receipt, normally dispersed on the first day of class.

- There shall be a "bad check" fee of \$40 and a lost text book fee of \$25.
- There shall be a \$10 fee for replacement of lost certificates.
- There shall be no additional charge to students for any classroom materials used, unless lost or damaged.

The school may cancel this contract at any time, for any reason with a full refund of fees going to the payee.

Refund Policy: If the payee requests a cancellation of this contract:

7 days prior to the start of classes: 100% refund

Less than 7 days, but still prior, to the day classes start: 75% refund

On the day classes start or the second day of classes: 50% refund

Thereafter, 10% refund.

In the event that the instructor must cancel classes or driving sessions on any given day, for good reason (such as sickness or mechanical problems), the classes will be rescheduled as conveniently as possible to both the student and the school.

Student Signature

Phone#

Parent/Guardian Signature

Phone# (if different)

Driver Ed. School Rep. Signature

Date and time of first driving session

Date and time of first classroom session

Today's date (date of contract)

Student's Age [at class time] in yrs. & mos.

For both classroom instruction and behind the wheel instruction, students should report to the building location where the classroom is located (Crossroads or St. Michael's).

Driving sessions will be scheduled around classroom times, including evenings and week-ends as necessary.

Classroom instruction is held **Monday thru Thursday** of each week during the course, unless alterations are deemed necessary.

Student Classification:
Adult Student (18+)
Teen Student (-18)